

DATA REQUIREMENTS DESCRIPTION (DRD)

1. **DPD NO.:** XXX **ISSUE:** Standard
2. **DRD NO.:** **STD/MA-DAL**
3. **DATA TYPE:** 3
4. **DATE REVISED:**
5. **PAGE:** 1/1
6. **TITLE:** Data Accession List
7. **DESCRIPTION/USE:** To provide an index and status of contractor controlled documentation.
8. **OPR:** ED03 9. **DM:**
10. **DISTRIBUTION:** Per Contracting Officer's letter
11. **INITIAL SUBMISSION:** 30 days after Authority to Proceed (ATP)
12. **SUBMISSION FREQUENCY:** Monthly
13. **REMARKS:**
14. **INTERRELATIONSHIP:**
15. **DATA PREPARATION INFORMATION:**
 - 15.1 **SCOPE:** The Data Accession List shall be a cumulative listing of contractor generated documentation and shall identify data generated to date, as well as data released during the past month, and data submitted to NASA/MSFC.
 - 15.2 **APPLICABLE DOCUMENTS:** None
 - 15.3 **CONTENTS:** The Data Accession List shall reflect available Type 1, 2, 3, and 4 information and describe procedures for obtaining the listed information. This information shall include all data requirement response documentation plus all other project pertinent documents, and a forecast of any deliverables for the next reporting period. The list shall include the related Work Breakdown Structure (WBS) number and document identification (applicable DRD number, document number, title, date, and revision).
 - 15.4 **FORMAT:** Contractor format is acceptable.
 - 15.5 **MAINTENANCE:** None

Tailoring Notes:

12. Submission Frequency: Requisitioner may establish frequency to their needs.

NOTE TO STD/MA-DAL

Sample Statement of Work words:

The contractor shall provide and maintain the Data Accession List in accordance with DRD STD/MA-DAL.